User guide for the system:

Role	Email	Password
Tempero admin	ellinorr@fake.no	sNH9Xp2s7QJJ98zKMfEG
Firm admin	ovep@fake.no	2yVJBxBVQrfaVuaNzYFq
Under user	davidl@fake.no	bENhR9k7Mk8T2LaUKrAX

Copy of Table 8

Some functionalities depend on other user types doing something, so following the guide below is crucial to test every functionality. The guide will be split into multiple parts where different user types are used.

Part 0 will demonstrate how to make a request to Tempero asking for your firm to get added to the system. Since premade users are available this part is not necessary to test the other functionalities in the system. To skip the registration process, go to part 2 below.

Part 0 - Request to add a new firm

Step 1	Click the link: “Ny bruker? send forespørsel”
Step 2	Fill out your firm's information **Org.nr:** Any 9 digits **Phone nr:** Any 8 digits

Copy of Table 9

Part 0.1 - Tempero admin

Step 1	Log in as Tempero admin
Step 2	Go to “Administrer brukere” and accept the new firm request
Step 3	Log out

Copy of Table 10

A new firm has now been accepted to the system, and you will get an email with a link that takes you to the Firm admin registration page. As a Firm admin, you can now add Under users to the firm.

Part 1 - Add Under users (Firm admin)

Step 1	Open your email from “Tempero Beregningsmodeller” and click the registration link
step 2	Register Firm admin
Step 3	Log in as Firm admin
Step 4	Go to “Administrer brukere” and write the email of the colleagues you want to add to the system
Step 5	Log out

Part 1.1 - Under user

Step 1	Open your email from “Tempero Beregningsmodeller” and click the registration link
Step 2	Register Under user

Part 1.2 - Firm admin

Step 1	Log in as Firm admin
Step 2	Go to “Administrer brukere” and you can see a new Under user is added to your firm

Stay logged in as a Firm admin. The next part will demonstrate how to rent calculation models. Use the payment details below in table 15 to test the function for free.

Part 2 - Rent calculation model (Firm admin)

Step 0	Log in as Firm admin (If you skipped directly to part 2)
Step 1	Go to “Lei beregningsmodeller” and click the “Mer informasjon” button on the model you want to rent
Step 2	Read the information, press “Lei modell”, and choose a subscription plan to go to checkout
Step 3	Fill in these (test) payment details and subscribe:
	Card number: 4000 0057 8000 0007 **Date:** Any date in the future, e.g: 12/25 **CVC:** Any three digits, e.g: 123
Step 4	Under “Dine beregningsmodeller” you can now see the model you just rented.
Step 5	Log out

For the sake of testing, log in with either the Under user you just made, or the premade user depending on if you skipped to part 2 or not, and use the calculation model your firm owns.

Part 3 - Use calculation model (Under user)

Step 1	Log in as Under user
Step 2	Under “Dine beregningsmodeller” click “Bruk model”
Step 3	Read the information about the model and input data in the input fields, then click “Utfør beregning”
Step 4	The answer comes up in “Resultat”. The result does not correspond with the actual model, because it is a product that has to be bought with real money.

Stay logged in as an Under user. The next part will demonstrate how to contact Tempero for guidance.

Part 4 - Guidance (Under user)

Step 1	Go to “Kontakt oss”

Step 2	Fill out the contact form and click send
Step 3	Log out

When a customer asks for guidance through the contact form, Tempero admins will see the message in the system.

Part 4.1 - Tempero admin

Step 1	Log in as Tempero admin
Step 2	Go to “Meldinger” and you can see the guidance request from customers
Step 3	Log out

The last part of this user guide will show how you can see your profile and change your details.

Part 5 - Change profile details

Step 1	Log in as any user
Step 2	Go to “Profile” and change what you want to.
Step 3	Click “Ok” on the alert that wants you to confirm if you want to proceed or not
step 3	Log out

By going through this user guide, all the main functionalities of “Tempero Beregningsmodeller” is now tested.