

## Report from project meeting: Bachelor's Thesis 086

Time and date: 09:55-10:50, 17.01.2020

Place: Work-Work

Attending: Sindre, Sigurd, Kenneth, Helge (supervisor)

Not attending: None

Chairman: Sindre

### **Case 01: Meeting plan**

Meeting with supervisor on wednesdays. Once per 2-3 weeks.  
Meeting with client informally in the work space.

### **Case 02: The project in parts**

It is natural to separate the project into the logics and the visual presentation. In addition there will have to be done research, experimentation and testing.

### **Case 03: Development process**

The development process will be iterative, but will not follow an existing method like SCRUM.

### **Case 04: Documentation**

When documents/reports are to have feedback/approval by supervisor, an email will be sent with a link to google doc. Remember to write bachelor's thesis number '86'.

Documents to be made:

- Pilot study / Feasibility study with cost-benefit analysis
- Progress plan/Schedule
- Timesheet
- Project Handbook

The client requires the following documentation to be made:

- Code comments in the right style
- Pull requests with code review
- Maybe a wiki page

### **Case 05: Document sharing**

Document sharing between the student and the supervisor happens with Google Drive and email.

**Case 06: Evaluation**

Evaluation happens to the product, the process and reports/documents. There is a requirement of 500 hours of work (+- 10%) and timesheet with weekly reports. Timesheet and weekly reports are sent to the supervisor with email (each week?).

**Case 07: Ambition level**

The product should be small, modular and good. The ambition is to make something that works.

**Case 08: Copyright and disclaimer**

The client wants to be able to use the product/idea commercially after the bachelor's thesis is done.

NTNU does not have responsibility for what the student does.

**Case 09: Publishing**

Only publish code the student has made. Only interface against the client's code can be shown. We do not have to delay publishing.

**Case 10: Language**

The language in code and code comments have to be in english. It was chosen that documents and reports are also to be in english. The coding language will be C#.

**Case 11: Sign agreement**

The agreement was signed by all parts.

**Case 12: New meeting with supervisor**

A new meeting with supervisor was scheduled to wednesday 05. February 13:00.  
Nytt møte med veileder ble satt til onsdag 5. Februar 13:00.

**Case 13: Anything else**

Nothing else.